

PARKING PATROL OFFICER

At Bayside Council we are creating a workplace that meets Council's business needs and the needs of our employees and customers. We have competitive salaries and conditions, a learning and continuous improvement focus, an array of 'family friendly' leave arrangements, close proximity to public transport and a supportive flexible workplace.

We are currently searching for an enthusiastic and outcomes focused individual to join the Compliance team in the position of Parking Officer. In this role you will undertake enforcement of parking legislation across the Bayside LGA, detect breaches and issue warning and penalty infringement notices in accordance with Council's policies.

You must be comfortable liaising with a wide variety of people and as a proven team player, you will work with other staff to educate the community across our LGA in relation to our commitment to providing consistency in parking law enforcement to keep people safe, with the opportunity for the community to maintain their lifestyle and enjoyment of the local area.

You will be required to have a good working knowledge of various acts and regulations and how they apply to local government and a desire to build your knowledge and embrace continuous learning. Your proven accuracy when dealing with details will ensure you are able to precisely record information and assist you if you need to present evidence as required for court hearings.

You are able to demonstrate your ability to provide superior customer service and have the capability to always act with integrity in your dealings with information, some of which may be sensitive in nature. Being able to "think on your feet", use your initiative and provide relevant solutions to problems will underpin your success in this role. Your composed and mature outlook, coupled with your approachable and open nature will suit this position, in particular with situations where there may be conflict or the need to provide a calming influence.

You must have a good level of physical fitness with the ability to be able to undertake routine patrols which are on foot and can cover large areas. If you are hard-working, can demonstrate your ability to manage your own time effectively and use your initiative to ensure exceptional outcomes we would like to hear from you.

To be successful in the role, you will be service focused, enjoy working in a fast paced and ever changing environment where you must be able to respond rapidly and effectively. A current driver's licence is a must and experience in a similar role will be highly regarded.

How to Apply:

Prior to commencing your application a job description can be obtained from Council website at www.bayside.nsw.gov.au

Your application should include an up-to-date resume (max 5 pages) and a covering letter (max 3 pages), outlining how your skills and experience are relevant to the position and meet the focus competencies, key accountabilities and key challenges of the role.

When addressing the focus competencies, key accountabilities and key challenges for the role, it is essential you give an illustration of how you meet these – it is not sufficient to merely indicate what you have done – we are more interested in “how” you have demonstrated these requirements, what results were achieved, using an evidence-based approach.

Applications must be submitted by mail, email at recruitment@bayside.nsw.gov.au or via fax on (02) 9562 1777.

Closing Date: Monday 18 March 2018

Job Type: Permanent Full Time

Salary Range: From \$50,864.84 to \$56,968.62 pa.

Enquiries: Glen McKeachie, Coordinator Regulations, glen.mckeachie@bayside.nsw.gov.au on 9366 3876 or David Carroll, Senior Parking Patrol Officer, david.carroll@bayside.nsw.gov.au on 9562 1588

Bayside Council is an equal opportunity employer committed to an equitable, diverse and socially inclusive work environment.