

# Heritage Exemption Form

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**About this Form:** This form shall be used if you are seeking exemption from the need for consent for minor works and maintenance to heritage items or properties within a heritage conservation area under Cl. 5.10 (3) of *Botany Bay Local Environmental Plan 2013* and *Rockdale Local Environmental Plan 2011*.

Property Details					
Lot No(s)		Section		DP/SP Number	
Unit No.		Street No.		Street	
Suburb				Postcode	
Owner(s) Surname				Given Name(s)	
Property Owner's Consent (Signature):					

Applicant Details							
Ms/Mr/Mrs/ Other (please circle)		Surname			Given Name(s)		
No.		Street		Suburb		Postcode	
Company Name (if applicable)							
Mailing Address (if different)							
Telephone No.				Mobile No.			
Email							
<b>Please Note:</b> 1. Exemption will be issued subject to conditions based upon the applicant's description of works. It is the applicant's responsibility to provide as much information as possible to ensure these conditions are acceptable. 2. Council may require additional information to process the application if the application is incomplete or unclear. 3. Application lodgement times: 8.30am to 4.00pm weekdays and 9.00am to 12.30pm Saturdays (excepting public holidays)							
Applicant's Signature					Date	___ / ___ / ____	

Electronic Lodgement
Council requires electronic lodgement of the application form, all plans and supporting documentation in digital form. These can be sent via email or if the files are large then they should be submitted contained on a non-returnable USB.

## Privacy Statement

The personal information provided on this form (including your name and other details) will be handled in accordance with the *Privacy and Personal Information Protection Act 1998* and may be available to the public under various legislation. Refer also to the Privacy Statement on Council's website.

## Postal address

PO Box 21, Rockdale NSW 2216  
ABN 80 690 785 443

## Bayside Customer Service Centres

Rockdale Library, 444-446 Princes Highway, Rockdale  
Westfield Eastgardens, 152 Bunnerong Road, Eastgardens

E [council@bayside.nsw.gov.au](mailto:council@bayside.nsw.gov.au)  
W [www.bayside.nsw.gov.au](http://www.bayside.nsw.gov.au)  
T 1300 581 299 | 02 9562 1666

Telephone Interpreter Services: 131 450

Τηλεφωνικές Υπηρεσίες Διερμηνέων

خدمة الترجمة الهاتفية

電話傳譯服務處

Служба за преведување по телефон

## Part B – Minor Works and Maintenance Details

### **The following information must be attached to this application:**

- Site plan drawn to a scale of 1:100 showing the location of the proposed works in relation to existing features / buildings on the site, or a clearly marked aerial photograph may be provided to show the location of the proposed works.
- Description and photographs of the location on the building or property eg. rear wall, front fence, rear skillion roof etc.
- Description and photographs of existing materials and the proposed replacement materials to be used e.g. corrugated galvanised steel to be replaced by corrugated galvanised steel.
- Product brochures if relevant e.g. fencing type, roof material.
- Schedule of colours (specify Australian Standard colours or provide manufacturers specification).
- Trade quotations describing how the proposed works are to be undertaken.
- Photographs including the following:
  - photo of the property from the street;
  - photo of the part of the property affected by the works e.g. rear view of the whole building where a window is to be replaced; and
  - close up photos of the affected area of the property.

Describe the proposed works in as much details as possible, attach further pages as required.